



CITY OF SAUSALITO
COMMUNITY DEVELOPMENT DEPARTMENT
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AGE FRIENDLY HOME ADAPTATION GRANT PROGRAM

(City Council Resolution No. 5673, 10-17-17)

Guidelines and Eligibility Requirements to obtain a Home Adaptation Permit:

- 1) Home Adaptation Permit is a reduced fee or no-cost permit based on the project valuation cost of a maximum \$10,000 for eligible adaptation improvements. The list of eligible adaptation improvements is prepared by the Building Division of the Community Development Department (attached).
- 2) Home Adaptation Permit can be utilized for individual or aggregated adaptation improvements with a project valuation cost of a maximum \$10,000. Other concurrent remodel improvements that are not listed or included as eligible per the list prepared by the Building Division of the Community Development Department will be subject to the standard permit fee.
- 3) Home Adaptation Permits can be issued to eligible individuals for use in their place of residence, only. This will allow a renter, with landlord's permission, to make needed adaptation improvements in their rental unit using this permit, but shall not be used by a landlord or builder for global adaptation improvements to a multi-unit building.
- 4) Eligible individuals must file an application to utilize the Home Adaptation Permit. A contractor or project representative may file an application on behalf of eligible individuals.
- 5) Eligible individuals are residents of Sausalito age 60 and older, or residents who need home adaptations due to disabilities.
- 6) Eligibility is established by proof of age 60, or by any standard proof of disability (e.g. DMV permanent disability placard or written confirmation from Medical Provider).
- 7) Deviations or misrepresentations from approved adaptation project plans associated with a Home Adaptation Permit may incur penalty fees in addition to the standard permit fee.
- 8) The Program remains active only as the funds are available through the FY17-18 period. Once the funds are depleted, the Age Friendly Home Adaptation Grant Program will be suspended.
- 9) An eligible resident may be issued up to two home adaptation permits within a one-year period (July 1 current year to June 30 following year), for individual or aggregated adaptation improvements with project valuation costs of a maximum \$10,000 for each home adaptation permit.